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1: GENERAL INFORMATION

1. VENUE AND DATES

India Gaming Show 2026 (IGS 2026) is being held in Chennai Trade Centre (CTC), Nungambakkam, Chennai, Tamil Nadu, 600089. Friday 17th to Sunday 19th April 2026.

2. ORGANISER:

Headquarters

Confederation of Indian Industry

The Mantosh Sondhi Centre
23 Institutional Area, Lodi Road
New Delhi – 110 003, INDIA
Phone : (+91-11) 24629994 (4 Lines)
Fax : (+91-11) 24626149/24633168
Email : neelam.bhagat@cii.in

Trade Fair Division

Confederation of Indian Industry

Plot No. 249 F, Sector 18
Udyog Vihar, Phase IV
Gurgaon - 122 015, INDIA
Phone : (+91-124) 4014060-67
Fax : (+91-124) 401 4080/4057

3. EXHIBITOR RELATIONS:

For smooth co-ordination with exhibitors there will be a team of CO-ORDINATORS for the **IGS 2026**. Please contact any of the following executives in CII Secretariat for any clarification / information required by you:

Neelam Bhagat, Senior Manager (Neelam.bhagat@cii.in)

In addition to this, for any escalation of information not given in this manual, exhibitors are advised to contact **Mr. Amit Panjwani, GM & COO – Operation (TFD)** at the above address or email: amit.panjwani@cii.in

4. REGULATIONS

The formulation and execution of the rules and regulations for **IGS 2026** and all other matters with regard to the Exhibition will be carried out by CII Secretariat, Gurgaon. (Hereinafter referred to as the Organiser) or its authorised representatives. The Organiser is vested with the full authority to enforce all the rules and regulations pertaining to the Exhibition. Its decision will be final and binding in all respects and for all concerned.

4.1 Local and site regulations: Exhibitors must agree to abide by the local and site regulations with respect to law and order, safety etc. The Organiser will take necessary action against those who do not comply with the regulations.

4.2 Violation of rules: The Organiser has the authority to demand removal/ change of any structure which in their view does not conform to the **IGS 2026** rules or cancel participation. The decision of the Organiser in this regard will be final and binding.

4.3 Exemption from Payment of Customs Duty: Overseas Exhibitors & Indian Exhibitors displaying foreign manufactured products which are to be imported specifically for the Exhibition are required to pay space rent in foreign exchange at the rates fixed for foreign participation.

Domestic exhibitors participating along with their Foreign Principals, looking for Duty Free Importation of goods are advised to share space with their overseas counterparts and arrange remittance of foreign exchange at the rates fixed for foreign participation from an overseas bank.

Exhibitors will not be allowed to display products which are not included in the application forms submitted to the Organiser. Permission of the Organiser must be obtained to alter or make additions in the Exhibits.

Please Note: The Organiser, in its sole discretion may deny participation to any applicant without disclosing the reasons thereof.

4.4 Cancellation: If the Exhibitor withdraws from this contract after having concluded the said contract, the Exhibitors hereby agree to indemnify the Organizer for the losses. Upon cancellation of the booking, the following criteria will be applied for forfeiture of space rental.

* After 20 February 2026 | 75% of the Total space rental

* From 15 March 2026 onwards: 100% space rentals

4.5 Administration of Exhibition Halls: Administration of the Exhibition Halls will be controlled by the Organizer from the Fair Secretariat at the venue. Participants should contact the Fair Secretariat for information on various Exhibition services. Representatives of the Official Clearing and Forwarding Agencies, Travel Agencies, shell scheme contractors etc. will be available at the Exhibition Hall for support and assistance to participants.

During the Fair, Hall Directors will be stationed at their respective control points in all Halls. They may be contacted to take advantage of stands and any assistance required by the participants.

4.6 A) Entry to Exhibition Site: Entry / Exit of material to the Exhibition site will be permitted only from **Service Gate**, Exhibitors are advised to communicate to their vendor that vehicles with materials shall proceed to service entry gates. Truck/trailer should not be parked at the venue. Truck/trailer can be parked at the IDPL grounds adjacent to the venue compound.

B) Main Gate (Mount-Poonamallee Road) is dedicated for entry for exhibitor's vehicle during exhibition, from there they will guide to parking lot.

4.7 Stand Possession: Possession of space / stand will be given as per the schedule given in Point No 1.0 of Sub-Section Pre-Fair period (Fair Facts), subject to clearance of all dues by the Exhibitor.

Exhibitors who have booked raw / built-up space can carry their Exhibits inside the Exhibition Halls from these dates. In order to avoid last-minute rush and strain on the material handling facilities, Exhibitors are requested to cooperate with the programme prepared by the approved agency for movement of Exhibits inside the Halls.

Exhibitors should depute their representatives to accept delivery of their exhibit / cases at the Exhibition Hall. It will not be possible for Organizer to take delivery and make handling arrangements for the Exhibitors.

4.8 Force Majeure: Under the conditions of force majeure which also include strike, lockout, closure, riot, natural calamities, the Organizer reserves the right to alter the opening and duration or even cancel the entire exhibition. In case of change in dates and duration of the Exhibition, the rules and regulations and the agreement between the Exhibitors and the Organizer will remain unaffected. In case of cancellation of the Exhibition, the space / Stall Rental paid by the Exhibitors, or any amount thereof is refundable at the sole discretion of the Organizer.

4.9 Authority on the Premises: The Organizer shall be responsible for and be entitled to act as the owner of the premises throughout the tenancy period. The decision of the Organizer in regard to any problem or dispute will be final.

4.10 Limit of Liability: Organizer is not liable in any form for any loss or damage to Exhibitors property at the exhibition site or injury to their personnel and visitors. By

submitting their application Form No 1 for participation, the Exhibitors also agree to refrain from making any claim against the Organiser and to indemnify it against any claim by their party arising out of other Exhibitor's conduct. All disputes will be subject to Delhi jurisdiction.

- 4.11 Safety and Behavior:** To make the exhibition smooth and in order, please keep your personal belongings safe. Visitors are advised to take care of their belongings. The organizer will not be responsible for any losses. Exhibitors are advised to keep their bags and expensive properties in the cabinet and are advised not to leave their mobile phone on the table. Visitors are advised to keep their cash/passport safely to avoid any loss.

No person present inside any Exhibition Hall is to behave or act in a manner that may cause any harm, injury or damage to other people or exhibits, nor to the exhibition hall property or fixtures.

2: PRE-FAIR PERIOD

1. CONSTRUCTION PERIOD

Schedule for giving space possession in Halls for **IGS 2026** will be as under:

Raw Space	15/04/2026	1000 hrs
Built-up Space	16/04/2026	1000 hrs

2. TIME FOR SET – UP

All exhibits must be unpacked and placed by 1700 hrs on 16th April 2026. Laying of aisle carpets will start from 1800 hrs on 16th April 2026. Exhibitors may remain in the hall to work, but all activities must be confined to their exhibit space. Please have all crates and cartons unpacked so that they may be removed to keep aisles clear.

3. STALL DESIGN / CONSTRUCTION AND DISPLAY

Exhibitors are advised to follow the guidelines stipulated by the Organiser in the Rules and Regulations for **IGS 2026**. The Organizer would particularly like to emphasis on the following points:

There is no restriction on the size of product on display except those imposed by the load bearing capacity for indoor areas and the height of entry doors which must be checked with the Organiser in advance, before finalising large/ heavy exhibits for display.

Woodworking and Spray Painting inside Hall is prohibited. Platforms / panels and other decorations for the interior must be brought in a prefabricated condition for assembly and finishing inside the Halls. Use of modular systems will be encouraged for timely completion of stands. Passage area to be kept clear of packing cases, construction material etc.

The Exhibitors should leave a minimum 30% of the stall area free for movement of visitors.

For Built -Up Stall:

- 3.1 Pasting of Flex by usage of bond / strong adhesive commercial tape/ Screwing is not allowed. Exhibitors can use spongy double tape/ vinyl sticker for branding at their booth. In case the exhibitor does not abide by this, they will be liable to pay for the damage penalty cost to CII.
- 3.2 Exhibitor should not hire additional lights, racks to be hanged /mounted on their booth from third party vendor, as the stall has load bearing capacity and additional installations may lead to damage.
- 3.3 Partial Customisation is not permitted.
- 3.4 In case the Exhibitor is opting to convert the stall to Customised- Prior approval from CII architect has to be taken by the exhibitor.
- 3.5 Extra furniture, Lights, Carpet etc will not be provided to built-up stalls which are Customised, the exhibitors must go for 100% Customisation and apply for required power also.

The Organiser will have the right to decide on the fulfilment of the above rules, and the authority to demand removal/change of anything that is not according to the rules. The decision of the Organiser in this regard will be final. Exhibitors should advise their Advertising Agents about the rules and guidelines for stall decoration such as permissible, size of display materials, panels, office cabin etc. The CII Fair Secretariat will not correspond with agents engaged by the company/Exhibitor.

4. **STALL COMPLETION**

Interior and Display of Booths to be completed by **1700 Hrs on 16th April 2026.**

5. **GROUTING**

Grouting is not permitted in Exhibition Halls.

6. **STORAGE, REMOVAL OF WASTE AND CLEANING**

The Organiser is unable to provide storage facilities for packing cases, surplus materials, or other property of the Exhibitor. Arrangement for safe-keeping of such items must be made with the Freight Forwarder or should be shifted to your local go-down.

During the construction and dismantling periods, aisles in the exhibition halls must not be obstructed with packing materials, construction materials or debris. Exhibitors' contractors will be responsible for removing their own off-cuts and wasting each day of buildup and breakdown. Failing this, the Organiser reserves the right to invoice the Exhibitors for the removal of excessive packing materials, discarded crates or cartons & stand building materials and waste.

7. **CONSERVANCY:** While the Organiser decides to clean the passages during the show, it is the responsibility of the Exhibitors to get their Stands cleaned and their equipment dusted in the evening. No sweeping will be allowed after 0900 Hrs.

3: FAIR PERIOD

1. FAIR TIMINGS

IGS 2026 will be open from 1000 - 1800 hrs. on 17th to 19th April 2026.

2. REPLACEMENT OF EXHIBITS

No removal or delivery of exhibits and other exhibition stores in or out of the exhibition hall during the Exhibition hours is permitted. Such removal, delivery or replenishment of stock may only be carried out before opening hours (by 0800 hrs) in the morning or after closing time in the evening. For security, to remove any item of your display from the hall during the show days, an "EXIT PASS" must be obtained from the Organiser.

3. SALE OF EXHIBITS

Direct sale or discount sale of exhibits is strictly prohibited during the exhibition. The exhibitors, however, can conduct technical, commercial and sales discussions as well as booking of orders during the exhibition.

The Organiser appreciates that in many cases the Exhibitors prefer to sell exhibits instead of carrying them back to their destination. Such sales of exhibits can be affected, if so desired by the Exhibitors. This is subject to the condition that Organiser shall not be responsible for collection or remission of duty, taxes such as customs and excise duty, sales tax etc. Fulfilment of this obligation would be the responsibility of the Exhibitor. The sold-out exhibits can be removed from the stands only after the conclusion of the exhibition, along with other exhibits.

4. MANNING OF STANDS

Your stand must be fully manned and operational throughout the exhibition hours of the exhibition. All activities of the Exhibitor and staff must be confined to the stand or site allocated. No advertising or canvassing for business may take place elsewhere in the Exhibition Hall inside the exhibition ground.

5. TIMINGS FOR MANNING OF STANDS

Personnel competent and responsible on behalf of the Exhibitor manning the stand must report at the stand at the latest by 0915 hrs every fair day.

The fair will close at 1800 hrs. For the sake of security, the stand must be vacated by all manning the stands by 1815 hrs. every evening. For this purpose, the Hall Director and Exhibition Security personnel will be authorised to ensure this is complied with. To avoid inconvenience, all Exhibitors are requested to cooperate.

4: POST FAIR PERIOD

1. CLOSURE OF THE EXHIBITION

IGS 2026 will close on **Sunday 19th April 2026 at 1800 hrs.**

2. HELPFUL MOVE-OUT INFORMATION

Make sure you order your labour for dismantling well ahead of time.

- If using an Exhibitor Appointed Contractor for the dismantling of your exhibit, please make sure that the contractor has read the move-out schedule and planed labour according to the published hours.
- Please notify your van line or transportation specialist of the move-out schedule.
- Please remember to return telephone sets and lead capture systems to the concerned supplier within one hour after the show closes.
- Please be aware that the **CTC** is a bonded area for customs purposes. Therefore, no display items imported temporarily for the show may be removed from the site without the Customs Gate Pass.

3. EXIT PASS

There is entry pass procedure during installation period for entering **CTC from Service Gate**. However, for taking out the Exhibition Material and Exhibits after the closure of the Exhibition, participants would need to obtain a standard final exit pass from the Organiser. The following procedure would be observed.

The Exhibitors should contact their respective Hall Directors for Clearance of Dues, if any, and collect their Exit Pass by using the format given.

***Please Note:** Exit Pass will be given to Exhibitors only on the condition that all dues towards participation in the exhibition are cleared before the fair is over. The copies of Exit Pass will be retained by the Fair Secretariat, Hall Security, CTC Security Personnel.*

4. REMOVAL OF EXHIBITS

Exhibitors will be allowed to remove the exhibits from the stalls after 1815 hrs on **19th April 2026** based on valid "Exit Passes".

All hall utilities will be disconnected at 1815 hrs and Exhibitors are requested to keep the aisles clear of cartons and crates to enable removal of aisle carpeting. The removal of exhibits must be completed by **0500 hrs on 20th April**. After this, the Organiser will be at liberty to remove and store the goods at other places at the cost and risk of Exhibitors.

5. HANDING OVER OF HALLS

As per the arrangements with Chennai Trade Centre (CTC), Nungambakkam, Chennai, the Organiser has to handover all exhibition halls by **0600 hrs on Monday i.e. 20th April 2026**.

DESIGN GUIDELINES

SECTION - 3

- 1. GENERAL INFORMATION**
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- 2. GUIDELINES: RAW SPACE**
 - I. Rules & Guidelines for Design & Construction**
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- 3. GUIDELINES: BUILT-UP SPACE**
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 - IV. Stand Approval**

1: GENERAL INFORMATION

This document contains several regulations, compliance to which is essential for the setting up of the **IGS 2026** professionally. Every Exhibitor must study and follow these guidelines carefully. Should you need clarifications or require advice, please contact the **IGS 2026** Co-ordinator who will be happy to help.

Exhibitors are advised to inform their advertising / construction agents regarding these rules and regulations governing stand decoration. Please note the Organiser will not correspond or deal with agents engaged by the Exhibitor.

The Exhibitor while planning stand design must observe the Stand Construction Regulations described in this section.

1. **SUBMISSION OF STALL DESIGN FOR APPROVAL**

The Stand drawings along with to-scale mock-ups, complete with details of exhibits, electricity, water, and other installations, in 4 copies, must be submitted for the Organiser for approval, latest by **2nd April 2026**. The exhibitor shall be bound by the changes / modifications advised by the fair architect (**Mr Iftikhar Ali - iftikhar.ali@cii.in**) In case of non-receipt of stand drawings by **2nd April 2026**, the Organiser is at liberty to allot the stand to another exhibitor. The Exhibitor is liable to pay for the space rentals in full to the Organiser.

2. **ENCROACHMENT**

The Exhibitor must confine their exhibits within the area allocated. No encroachment on corridors, free space or other facilities provided by the Organiser will be permitted. Each Exhibitor shall follow the centre of the markings on the floor for common sides and outside edge for open sides.

3. **ELECTRICAL FITTINGS / FURNITURE ON HIRE**

Exhibitors who book space especially for the Shell Scheme are advised to contact the Fair Secretariat for requirements of additional furniture & electrical fittings. All such requirements must be registered by **2nd April 2026**. The Organiser will make arrangements with concerned stand contractors to deliver additional furniture directly in the Exhibitor's stand area. **All payments must be made directly to the contractor for additional items.**

4. **CARE OF BUILDING AND EQUIPMENT**

Exhibitors or their contractors must not damage or deface the exhibition facility or the exhibits and equipment of other exhibitors. Should such damage occur, the respective Exhibitor will be liable to compensate the owner of the property so damaged.

Exhibitors are responsible for the cost of making well or replacing any damages to the exhibition premises, whether caused by themselves, their agents, contractors or by any person or persons employed or engaged on their behalf by such agents or contractors.

5. **DEMONSTRATION OF WORKING EXHIBITS**

An Exhibitor intending to demonstrate equipment at his stand must:

- Provide the Organiser with full details in writing of working exhibits involving moving parts, naked flames, and lasers or of other hazards which could be potentially dangerous.
- Give proper consideration to safety conditions under which exhibits will be demonstrated, including safety guards and screens to prevent accident or injury to visitors and staff.
- Cause no annoyance to visitors or other Exhibitors. If a high level of noise or other objectionable factors are involved, the Organiser reserves the right to stipulate

demonstration timings or to terminate a demonstration at any time.

- Ensure that no naked flames are used in any demonstration in the exhibition premises.
- Isolate controls and switches so that machinery cannot be accidentally activated.
- In case of dispute, the Organisers ruling will be final.

6. DAMAGES

Exhibitors occupying Shell Scheme Stands will be held responsible for the cost of making good, restoring, or renewing any damages to the shell stand structures, floor coverings, light fittings, or any part thereof, whether caused by themselves, their agents, contractors or by any person or persons employed or engaged on their behalf by such agents or contractors. The cost of making good any damage will be assessed by the Official Shell Scheme Contractor and charged to the Exhibitor.

Exhibitors are responsible for the cost of making well or replacing any damages to the exhibition premises, whether caused by themselves, their agents, contractors or by any person or persons employed or engaged on their behalf by such agents or contractors.

The Organiser, in conjunction with the ground authorities, will inspect the Halls before build-up and after break-down of the Exhibition.

7. FASCIA TEXT for Built Up Space – Deadline

Exhibitors who have booked Shell Scheme (Built-up) space are requested to send **Fascia Form** giving the Fascia text for their Stand Fascia latest by **2nd April 2026**. On non receipt of this form organisers are free to take name as mentioned in application form for fascia.

1. GENERAL RULES & GUIDELINES FOR DESIGN AND CONSTRUCTION

- 1.1 All height details, mentioned in these guidelines, are from the ground level and not from any raised flooring created by the exhibitors.
- 1.2 Exhibitors are responsible for their own stand design and construction. The Organiser would be pleased to offer advice and guidance if required.
- 1.3 The following are strictly prohibited:
 - Use of electrical flashes, flashguns etc. However, the Fair Architect may allow Neon signs above 2.5 Mtrs height subject to approval.
 - Cloth Banners.
 - Stage shows or presentations without prior permission in writing from the Organiser & without a concept note on the proposed show.
 - Suspending of display items from the Hall ceiling or parts of it.
 - Storage of any kind, behind the display walls.
- 1.4 The maximum height of the artificial floor should not exceed 10 cm / 4” and any other area raised artificially or for display purpose shall be such that it does not obstruct the adjoining stand.
- 1.5 The maximum height of any stand should not exceed 2.5mtrs unless approved by the Fair Architect. The following table would give a clear guideline on the permissible heights for branding.

Area Booked / Branding Heights in meters (Maximum) Subject to availability

Area (Sqmt.)	Maximum Height (Mtrs.)
12 – 29	3.0
30 – 60	3.5
61 – 100	4.0
101 – 130	4.5
131 & above	5.0

Branding should be done, as per the above chart, in center of the stand / pavilion and are subject to approval from the Fair Architect. All heights are from the natural floor only and should not obstruct the view /orientation of any other stand. Height of panel against natural back wall along the periphery of the Hangar will be allowed up to 2.5 mtrs if the height is available at the place where the stall is located.

- 1.6 Height of side/ Back partitions will be restricted to 2.5 Mtrs from the ground. If there is any difference in the level of partitions of any two adjacent stands, (not more a10 cm.) the exhibitor with a bigger height shall finish properly the portion extending above the neighbouring stand.
- 1.7 **Branding on common wall beyond 2.5 meters is not allowed. However, supporting elements or fitments used for holding branding / Fascia beyond 2.5 meters height in the Centre of a stall, should not exceed 12 inches width alongside the common wall.**
- 1.8 Height of panel against natural back wall along the periphery of the Hangar will be allowed upto 2.5 mtrs subject to availability of Height. In Hangar where air conditioning vents are installed along on actual walls, exhibitors are advised to keep the back wall below the air conditioning vents or keep the air conditioning vents open through the back wall into the respective stalls.
- 1.9 Access must be given to any Emergency Exit, Fire Exit, Electrical box, Service room etc. falling within the exhibitor's stand area. It is mandatory to leave a minimum opening in the partitions against the natural wall to provide access for electrical fittings etc.
- 1.10 Building of turn- tables/ramps would be permitted after clearance from the Fair Architect. If approved the Height of such a turntable/ ramp must not exceed 1.0 mtrs. Exhibitors wishing to use turn tables/ ramps must clearly show the location in their drawings and obtain positive clearance from the Fair Architect failing which they would not be permitted to erect such turn tables / ramps.
- 1.11 Exhibitors may be permitted to erect a Conference/ Meeting Room within their area alongside the natural wall upto 2.5 Mtrs height. The area of the meeting room may be upto 20% of the total area booked by the exhibitor. The location of the Conference / Meeting room would require specific clearance by the Fair Architect. However, for stands with all sides open, the conference room shall have clear transparent glass/ acrylic without any blinds / curtains above 1.2 Mt. Height.
- 1.12 Mezzanine Construction

Mezzanine Floor construction is not allowed.

2: GUIDELINES: RAW SPACE

Design Guidelines

GUIDELINES: RAW SPACE / CUSTOMISED WOODEN BOOTH

- 1.13** Covering of Outdoor area beyond the meeting room area (10% of stand area is subject to a maximum of 50 sqms) is not allowed. Exhibitors may cover beyond their conference area only after paying an additional amount of 25% of the space rental for the outdoor area for the entire covered space.
- 1.14** It is necessary that panels erected against outer glass walls in the Hangar be properly finished on both sides. Exhibitors failing to do so would be penalized INR 2000 per running meter. Covering would be done up to 2.5 mts height.
- 1.15** All open or unfinished sides of the exhibit space which may appear unsightly must be covered or the Organiser will have them covered at the Exhibitor's sole expenses INR 2000 per sqm. Any portion of the Exhibit bordering another Exhibitor's space must have the backside of the portions finished and not carry any identification signs or other marks that could detract from the adjoining exhibit.
- 1.16** All exhibit floor space must be fully carpeted or covered.
- 1.17** Woodwork is prohibited in the Hangar. Platforms/ Panels and other decorations for the interior must be brought in prefabricated condition. Only assembly and finishing will be allowed in the Hangar. Spray painting inside the Exhibition Hangar is strictly prohibited and any exhibitor doing so shall bear the risk of disconnection of power supply to the stand.
- 1.18** For Island / 3 side open stalls it is mandatory for exhibitors to design their stands in such a way that there is no obstruction on any of the open sides. This will ensure free movement and give exhibitors a feeling of openness and transparency. Exhibitors are not allowed to obstruct the view or adversely affect the displays of other exhibitors. For the meeting room, solid Partitions upto 1.2 mtrs and see-through glass / clear acrylic partitions for the balance 1.3 mtr on top may be used. Fair Architect reserves the right to turn down approval for stands with any of the open sides blocked.
- 1.19** No solid partitions will be allowed within 3.0 mtrs from the aisle in stands covering an area of 500 sqm and above.
- 1.20** A maximum of 70% of Stand area may be used for exhibits and the balance 30% must be left free for circulation. The Exhibitors shall not arrange the display of material in a way that would obstruct the passage area.
- 1.21** Natural Pillars falling within stand area may be covered to a height of 3.0 mtrs only. Stands with over 500 sqm area may cover pillars upto a height of 5 / 6 mtrs subject to approval and availability of height.
- 1.22** Exhibitors in Hangar shall make sure that the top of the Partitions/ceiling/projections are properly finished as these Hangar cater to the display on the Mezzanine floor as well.
- 1.23** Hangar columns, Roof Trusses, Air Conditioning Vents, and all other structures of the Hangar must not be used as support or be subject to load or stress by the stand structure.

1.24 Exhibits over 2.5mt Height must not be placed on any raised height.

1.25 There is no restriction on height and weight of exhibits on display except imposed by the load bearing capacity of the floor and height of entry doors. The same should be checked with the organiser before finalizing large/heavy exhibits for display.

1.26 Any presentation/ demonstration/ exhibit likely to attract groups of 10 or more people must be located towards the centre of the stand and clearly shown on stand drawings. If the location of such an exhibit result in blocking of the Aisles, the aisle space thus blocked shall be billed to the exhibitor.

1.27 It is mandatory for the exhibitors to inform the Organiser if any of their exhibits comply with the following: -

- Exhibit configuration is 10 sqms or more.
- Exhibit exceeds 2.5 mtrs in height or 3 mtrs in length.
- Exhibit material exceeds 3 tons.
- Exhibit contains liquid fuel / natural gas / propane.
- Exhibits requiring water for demonstration purposes.

1.28 The Organiser reserves the right to change/alter/remove any exhibit interfering with the aesthetics of the exhibition or hinders the public in any way.

1.29 To avoid inconvenience to other exhibitors and to enable the Organiser to complete repair work on passages, cable ducts etc., before the exhibition starts, exhibitors are requested to move in their exhibits within the stipulated time given.

1.30 AUDIO VISUAL FILMS, VIDEO WALLS, STAGE SHOWS

- **Stage events / shows – It is not permitted by Venue Authorities to organise any stage events.**
- The Organiser reserves the right to regulate or restrict exhibits within a reasonable sound level or the sound level of 60 DB peak on sound level meters (ANSI Type 2) on the SLOW meter position at 3 mtrs distance. The sound speakers must not be placed higher than 1.5 mtrs. They must be positioned downward and inward towards the centre of the exhibit booth or display area and may not be pointed towards the aisle. The Organiser reserves the right to restrict to exhibitors the use of sound and other devices which are not permitted by the venue authorities may interfere with the best interest of the fair environment.
- The organiser reserves the right to disconnect the supply of electricity to any exhibitor violating the above guidelines.

2. ELECTRICAL INSTALLATION REGULATIONS

2.1 Raw Space exhibitors must apply separately for the power connection as per their requirement. No electricity will be provided if the exhibitor does not apply. For details, please refer to the Power requirement Form.

2.2 Electrical wiring and installation must be done by Exhibitors through registered professional technicians using proper wiring switches etc. to ensure safety. The Organiser shall not be responsible or liable in case of any mishap due to use of sub - standard material or unskilled labour.

- 2.3 All wiring must be carried out in PVC, Elastomeric or other plastic sheathed cables. No exposed means of cable joints will be permitted.
- 2.4 Lamps and appliances with high temperature surfaces should be guarded and used well away from combustible materials.
- 2.5 No light fitting or other appliance may be suspended from the roof of the exhibition hall.
- 2.6 The Organiser reserves the right to disconnect any installation, which in their opinion is dangerous or likely to cause annoyance to visitors or other Exhibitors.
- 2.7 In order to take care of voltage fluctuations, the Exhibitors are advised to fix up constant voltage transformers or insulation Transformer or stabilizers for CNC and other sensitive machines. Exhibitors are encouraged to use MCB wherever necessary. The main supply points and electrical installations in the stand should be kept open for easy access and should not be concealed.

3. STAND APPROVAL

- 3.1 The decision of the fair architect as regards the approval of the plan shall be final and binding upon exhibitors and the work must be carried out as per the approved drawings only.
- 3.2 **Exhibitors must submit the design of the stand clearly detailing the design along with the floor plan for approval, at the latest by 2nd April 2026. The drawings must also clearly show layout of exhibits, logo details, supporting stand electrical points etc. A clearly indicate wall / panel height, exhibits, meeting rooms etc.**
- 3.3 In case any pre-fabrication is done by any Exhibitor before the approval of the design by the fair secretariat, the Exhibitor shall be bound by the changes / modifications advised at the time of approval of the design and to change the said prefabricated structure or any other feature to adhere to the basic designs' guidelines.
- 3.4 An exhibitor whose design has been approved by the Fair Architect may only commence erection on or after the due date. No exhibitor shall be allowed to start work on their stands without the prior approval of the plan. The decision of the Fair Architect as regards the approval of the plan shall be final and binding upon exhibitors and the work must be carried out as per the approved drawing only.
- 3.5 The exhibitors must keep one copy of the approved drawing at the work site.
- 3.6 All displays will be inspected during the set-up days and any exhibitor deviating from the regulations must make modifications as suggested by the Fair Architect at his own expense prior to the show opening.
- 3.7 **All exhibitors stand must be completed in all respects by 1800 Hrs on 16th April 2026.**

3: GUIDELINES: BUILT-UP SPACE

1. General Information

1.1 Features: The Shell Scheme stands would be provided with the following:

- Rear and dividing walls of 2.5 mts. ht.
- Fascia with company's name on open stand frontage(s).
- Floor covering with synthetic carpet.
- Every 12 sqms Built Up booth includes the following items of basic furniture:
- One Lockable Table, One Round Table, Two Chairs, One Dustbin, Brand New Carpet, Four LED Lights, One Power Socket with single phase to use Laptop, mobile charging and small projector.

Note:- for three phase power, need to apply for paid power separately.

1.1 a) Technical Specification of Stands (Reference Booth design)



The structure of the stand is made of Octanorm system with following specifications

Maximum Height of the Stand	2.50 mtr
Clearance Under fascia	2.20 mtr
Axial distance between vertical aluminum columns	0.99 mtr
Width of Panel	0.95 mtr
Overall width of Fascia	0.30 mtr
Diameter of Vertical aluminium column	0.04 mtr

3: GUIDELINES: BUILT-UP SPACE

1.1 b) **Maximum Permissible Height for Built up Stand**

The maximum height of any stand should not exceed 2.5mtrs unless approved by the Fair Architect. The following table would give a clear guideline on the permissible heights for branding.

Area Booked / Branding Heights in meters (Maximum) Subject to availability

Area (Sqmts.)	Maximum Height (Mtrs.)
12 – 29	3.0
30 – 60	3.5
61 – 100	4.0
101 – 130	4.5
131 & above	5.0

Branding should be done, as per above chart, in centre of the stand / pavilion and are subject to approval from the Fair Organiser. All heights are from the natural floor only and should not obstruct the view /orientation of any other stand.

- 1.2 Power for Demonstration:** Apart from light fixtures, one 5 Amp Power socket (for TV, Fridge, computers etc.) will be provided in each booth of 12 Sqm. In case additional power is required for demonstration or running of machinery / exhibits, the exhibitors must inform the Organiser vide **Power Requirement Form before 6th April 2026.**
- 1.3 Additional Furniture on Hire:** A comprehensive range of standard items, including wall panels to form office enclosures, shelving, display panels, etc. may be hired from the Official Shell Stand Contractor. The Price List for additional furniture etc. will be available nearer to the show dates.
- 1.4 Discussion Room:** Additional fitments for a discussion room (maximum 20% of space) will be provided free of charge to Exhibitors who have booked an area of 48 Sqm and above. Exhibitors are requested to plan the location for this as per their display arrangements and submit the detailed drawing showing the location of the conference room at the earliest
- 1.5 Ceiling:** Ceilings shall be open but will be braced for stability where necessary.

2. RULES AND GUIDELINES FOR DECORATION

- 2.1** Shell Scheme stands will be provided in accordance with the specifications mentioned. Please note that the internal dimensions of the Shell Scheme area are approximately 5 cm smaller than the contracted area as the walls are contained within circular upright aluminium members within the booth area.
- 2.2** Alterations are not allowed in the Standard Shell Scheme structure.
- No Alterations may be made in the standard Shell Scheme Fascia.
 - No alterations / removal of panels / podiums / etc will be allowed.
 - Private furniture / carpets etc. are not permissible
 - Raising the floor artificially or construction of wooden flooring is not permissible
 - Major woodwork, if any, must be approved in advance by the Fair Architect before starting such work.
- 2.3** The following are **strictly prohibited**.
- Use of electrical flashes, flash guns and neon signs.
 - Cloth Banners, Velvet Banners or Velvet Covers on the panels / table.
 - Stage shows or presentations without prior permission in writing of the Organiser.
 - Painting, Colouring, Wallpapering, Sticking of Thermocole cut letters, Nailing, or drilling of panels. If you require assistance in hanging or displaying your exhibits, please consult the Official Shell Stand Contractor of your Hall. Exhibitors would be charged @ INR 1500 per panel for any damages to panels.
 - Suspending of items from the Hall ceiling or parts of it.
 - Storage of any kind behind the display walls.
 - Digging, grouting, or cutting of the floor.
 - Raising the height of the back wall/ fascia for promoting the company name / logo.
- 2.4** No additional outsourced stand fitting or display may be attached to the shell stand structure.
- 2.5** All interior stand fittings must be contained within the shell stand structure and must not exceed 2.5m height. No free-standing equipment may exceed a height of 2.5m or extend beyond the boundaries of the site allocated.
- 2.6** It is mandatory for Exhibitors with 2 or 3 or 4 side open stands, to arrange display in such a way that there is no obstruction on any of the open sides. This will ensure free movement and give exhibitors a feel of openness and transparency. Exhibitors are not allowed to obstruct the view or adversely affect the displays of other Exhibitors.
- 2.7** A minimum of 30% of Stand area must be left for circulation. Exhibitors shall not arrange the display of material in a way that will obstruct passage areas.
- 2.8** Natural pillars falling within stand area may be covered to a height of 2.5 mtrs.
- 2.9** Exhibits of over 2.5 mtrs height must not be placed on any raised platform.
- 2.10** There is no restriction on height and weight of exhibits on display except imposed by the load bearing capacity of the floor and height of entry doors. Please refer technical specification of exhibition halls. The same should be cleared by the Organiser before finalising large / heavy exhibits for display.
- 2.11** Any presentation / demonstration / exhibit likely to attract groups of 10 or more people must be located towards the centre / rear portion of the stand and clearly shown on stand drawings.
- 2.12** It is mandatory for the exhibitors to inform the Organiser if: -
- Exhibit configuration is 10 sqms or more.
 - Exhibit exceeds 2.5 mtrs in height or 4 mtrs in length.
 - Exhibit material exceeds 3 tons.
 - Exhibits contain liquid fuel / natural gas / propane.

- Exhibits require water for demonstration purposes.
- 2.13** To avoid inconvenience to other exhibitors and to enable the Organiser to complete repair work of passages, cable ducts etc., before the exhibition starts Exhibitors are requested to move in their exhibits within the stipulated time.
- 2.14 AUDIO VISUAL FILMS, VIDEO WALLS, STAGE SHOWS**
- **Stage events / shows – It is not permitted by Venue Authorities to organise any stage events.**
 - The Organiser reserves the right to regulate or restrict exhibits within a reasonable sound level or the sound level of 60 dB peak on sound level meters (ANSI Type 2) on the SLOW meter position at 3 mtrs distance. The sound speakers must not be placed higher than 1.5 mtrs. They must be positioned downward and inward towards the centre of the exhibit booth or display area and may not be pointed towards the aisle. The Organiser reserves the right to restrict exhibitor's use of sound and other devices which may interfere with the best interest of the fair environment or not permitted by the venue authorities.
 - The organiser reserves the right to disconnect the supply of electricity to any exhibitor violating these guidelines.
- 2.15** The Organiser reserves the right to change/alter/remove any exhibit interfering with the aesthetics of the exhibition or that which hinders the public in any way.

3. ELECTRICAL INSTALLATION REGULATIONS

- 3.1** Electrical wiring and installation required for connecting machine (s) for demonstrations purpose must be undertaken by Exhibitors employing registered professional technicians using proper wiring switches etc. to ensure safety. The Organiser shall not be responsible or liable in case of any mishap due to use of sub - standard material or unskilled labour.
- 3.2** All wiring must be carried out in PVC, Elastomeric or other plastic sheathed cables. No exposed means of cable joints will be permitted.
- 3.3** The Organiser reserves the right to disconnect any installation, which in their opinion is dangerous or likely to cause annoyance to visitors or other Exhibitors.
- 3.4** In order to take care of voltage fluctuations, the Exhibitors are advised to install suitable constant voltage transformers or insulation transformer or stabilizers for CNC and other sensitive machines. Exhibitors are encouraged to use MCB wherever necessary.

4. STAND APPROVAL

- 4.1** Exhibitors must move in as per schedule given in section 2 (Pre-Fair Period) of the Exhibitor Services Manual, provided space rent, deposits and other dues have been paid in full to the Organiser.
- 4.2** Exhibitors booking over 48 sqms of space must submit 2 copies of the design of stand showing elevations and plan for approval, by **2nd April 2026** deviating from the regulations must make modifications as suggested by the Fair Architect on his own expense, prior to the show opening.
- 4.4** **All exhibition stands must be completed in all respects by 1700 Hrs on 16th April 2026.**

For more details please contact Fair Architect at
iftikhar.ali@cii.in

ELECTRICITY

SECTION - 4

- 1. ELECTRICAL SUPPLY**
- 2. ELECTRICITY CHARGES**
- 3. TEMPORARY ELECTRICITY SUPPLY**

ELECTRICAL SERVICES

1. ELECTRICAL SUPPLIES & INSTALLATIONS

The electric power supply available in India is an under:

Single / 3 Phase : 230 / 400 volts $\pm 10\%$
Frequency : 50 cps $\pm 3\%$

CII Fair Electrical Department responsible for supply of power will be entrusted with the authority of regulating and controlling the power supply to the Exhibition Halls and individual stalls. Each stall will be provided with electric power at one or more main points depending on the total load requirement. Exhibitors should use Distribution Boards for feeding power to their machines. Individual isolation switches should be provided for each machine. Exhibitors should use either armoured cables or metal conduits for connecting power supply to machines.

The work for drawing power from main points to machines/exhibits is to be carried out by the exhibitors, at their own cost. Exhibitors may engage the services of their own personnel or authorised electrical contractors for wiring work inside their stall subject to the condition that they are duly licensed to undertake electrical work. Exhibitors are advised to exercise the highest level of safety precautions for electrical wiring and installations. The service charges of electrical contractor are to be borne by the Exhibitors and are payable directly to the contractors.

The Exhibitors should connect power to machines and exhibits as per the requirement given in their Application. Connecting power to the Exhibits other than those mentioned in the Electricity requisition on **IGS website (Exhibitor Dashboard)** or more than the specified load or the load allotted by the CII Fair Electrical Department will not be permitted.

Exhibitors must install separate and independent switch connections for their machines/exhibits. Alternate connections or throw-over switches are not allowed. In case power is supplied to the stall from two or more main points, Exhibitors must distribute the load as per the capacity of the respective switch boards in consultation with the CII Fair Electrical Department. Exhibitors requiring single-phase power for lighting purpose should carry out necessary wiring from 3 phase outlet through two pole single phase switches if necessary for future distribution. After the electric wiring work is completed, the Exhibitor must obtain a completion report from their Electricians or Contractors engaged by them and file the same with the CII Fair Electrical Department. Actual connected load for the individual machines/exhibits is to be mentioned in the report. Power will be released only after the wiring work is carried out and on receipt of the completion report.

All the main electric supply points must be kept easily accessible for operation and repairs in the event of emergency. Main electrical supply points should not be concealed or covered.

Exhibitors are advised to install equipment like voltage stabiliser/UPS equipment for their sophisticated machines/exhibits. If the machines are sensitive to the floor, placement of steel plates underneath is recommended.

2. ELECTRICITY CHARGES

Organiser has formulated a flat rate of **US\$ 70 / Rs 3500/KW** for overseas and domestic exhibition respectively of connected load (*single and three phases*), which will be the basis for charging for power and lighting load during the **IGS 2026**. These rates are subject to revision. It is essential for all exhibitors to give complete details of power requirement and submit to the Organiser in the prescribed Reply Sheet for Power Requisition Power Form enclosed in this booklet and return the same to

Organiser by **6th April 2026** or immediately on confirmation of space.

Under no circumstances Exhibitors will be permitted to reduce their electricity requirement. Request for additional electricity load may be considered, subject to availability.

3. TEMPORARY ELECTRIC SUPPLY

Temporary power supply for erection and testing of machines can be made available from the first day of construction on extra charges **@ Rs. 1000 or US\$ 25 / kW / day**

OFFICIAL SERVICE PROVIDER

INTERNET SERVICE PROVIDER

Satish Kumar J
Sr Customer Relationship Manager
Pulse Telesystems Pvt Ltd
Off:+91 44 4000 1800 (Extn: 751)
Mobile:+91 9940341710
Email: satish@pulse.in

STAND CONTRACTOR

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